

Woodland Acres Mobile Home Park

3500 North Dirksen Parkway, Lot #13, Springfield, Illinois 62702

Telephone: 217-523-4980 Email: info@WoodlandAcresMHP.com

MANUFACTURED HOME RESIDENTIAL LEASE APPLICATION

PLEASE NOTE

- **EACH ADULT PERSON** that will reside in the manufactured home, lot or park (occupants) must complete and sign a **SEPARATE APPLICATION FORM**.
- All requests for information as set forth in this Application must be provided and any omission or misrepresentation of any information is **AUTOMATIC GROUNDS** for rejection of this application.
- Lessor does not deny or reject applications on the basis of race, color, religion, national origin, sex, ancestry, age, marital status, physical or mental handicap, familial status or any other class protected by article 3 of the Illinois human rights act or federal law.
- **NOTE:** Processing of this application requires a \$25 non-refundable processing fee, the cost of which may be used for credit, reference and background checks.

ALL INFORMATION MUST BE CLEARLY PRINTED OR TYPED. THIS APPLICATION MAY BE REJECTED IF THE INFORMATION PROVIDED IS ILLEGIBLE.

PROPOSED MOBILE HOME INFORMATION

Year	Make	Vehicle Identification Number	State	Size

Lot # Requested: _____

APPLICANT INFORMATION

Applicant/Occupant Name (Must include full middle name)

Maiden Name and/or Prior Married Name and/or Alias Name

Current Address

How long at this address? (years)

City/State/ZIP

Telephone Number (_____) _____
(include area code) **Work**

(_____) _____
Cell

Social Security Number (XXX - XX - XXXX)

_____/_____/_____
Date of Birth (MM / DD / YY)

Driver's License Number or State ID Number

State Issued

Last Two Previous Addresses (If only at current address less than 7 years. Must include City, State and ZIP Code.)

1. _____
2. _____

List Current Landlord and Last Previous Landlord (If applicable. Include address and telephone number.)

- _____
- _____

REFERENCES

Employer **Department**

Employer Address (Include City, State and ZIP Code.)

Length of Employment **Position / Job Title**

Rate of Pay **Wages:** \$ _____ per hour **OR** **Salary:** \$ _____ per _____
(week, month, year)

Retirement Income (per month) \$ _____ **Other Retirement Income**
Social Security

Nearest Living Relative Name and Address (NOT living with you. For emergencies or messages. **MUST** include City, State and ZIP Code.)

Relative Relationship (_____) _____
Telephone (include area code)

FINANCES

Checking Account Information _____
Bank Name **Account Number**

Savings Account Information _____
Bank Name **Account Number**

Rent Payment Preference Lockbox Payments ACH Auto Collection
(check one only)

CRIMINAL HISTORY

Have you ever been arrested, charged or convicted of a criminal offense? Yes No
(Excluding parking or traffic citations or juvenile matters. Check one only.)

If "yes", please explain charge, date, place and final outcome. (attach additional sheets if necessary)

Have you ever been evicted or a lawsuit filed against you for eviction?

Yes

No

(Check one only.)

If "yes", please explain date, place, landlord, reason and final outcome. (attach additional sheets if necessary)

Have you ever, besides eviction, had a civil law suit filed against you?

Yes

No

(Example: for money owed, etc. Check one only.)

If "yes", please explain date, place, reason and final outcome. (attach additional sheets if necessary)

PETS

Proposed Number of Pets: _____

NOTE: If offer for tenancy is accepted, a Pet Addendum is required before any animals are allowed into the lot or park.

Animal Type(s) (e.g., Dog(s), Cat(s), etc.)

Animal Breed(s) (e.g., Collie, Siamese, etc.)

MOTOR VEHICLE(S)

	Year	Make	Model	Vehicle Identification Number	State	License Number
A						
B						

SIGNATURES

By signing this document:

- I the undersigned applicant consents to and authorizes Woodland Acres Mobile Home Park, their employees, contractors and agents, to obtain a copy of my credit report/history from the Credit Bureau or other any other applicable or similar consumer reporting agency and/or obtain any information from my current or any previous lessor or any other source.
- I the undersigned applicant understand that it is not a lease agreement, that no lease agreement is created herein and that I am at most a prospective tenant or occupant.
- I understand that in the event that my application is approved and a lease agreement is signed by me as a tenant that I must comply with all pre-possession conditions of the lease agreement.
- I represent that I have answered the above questions fully and truthfully. I understand that any misrepresentation of information on this application is grounds for eviction pursuant to the terms of the lease agreement.

Applicant Signature

_____/_____/_____
Dated (MM / DD/ YY)

STOP!

Pre-Lease Waiver and Consent

(If agreed, must be signed by the Applicant as a prospective tenant/purchaser.)

765 ILCS 745/6(g): I waive the need to cancel a lease I sign within 3 business days and will proceed with taking possession of any offered Mobile Home and/or Lot at the time I sign a written lease.

Applicant Signature

_____/_____/_____
Dated (MM / DD/ YY)

MANAGEMENT USE ONLY

Reviewed application and background information.

Manager Initial

Application (check one only)

Approved **Denied**

NOTE: If denied, place application in the Denied Applications file.

Manager Initial

Reason for Denial

(Attach all supporting documentation if any.)

Other Notes

